

# VBHA

## Architectural Application

Date Submitted \_\_\_\_\_

House Number \_\_\_\_\_

Date Received \_\_\_\_\_

Phone Number \_\_\_\_\_

Homeowner Name(s) \_\_\_\_\_

Email Address \_\_\_\_\_

Description of Exterior addition, change or alteration \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Detail information or attach plans and specifications showing the nature, kind, shape, color, height, and location.**  
\*Forms cannot be approved without a detailed description of materials being used for the project.

**Color** \_\_\_\_\_

**Manufacturer** \_\_\_\_\_

**Material** \_\_\_\_\_

**Contractor Hired to Complete Work** \_\_\_\_\_

Additional Information \_\_\_\_\_  
\_\_\_\_\_

**Homeowner(s) Signature(s)** \_\_\_\_\_

This request once approved is valid for six months from date of approval. If the above listed work is not completed within the six months another request must be presented.

BELOW IS FOR OFFICE USE ONLY

Date \_\_\_\_\_ By \_\_\_\_\_

APPROVED

DISAPPROVED

Notwithstanding the foregoing, you shall not make any change, alteration or addition that would require a building permit in accordance with the Building and Sanitation Code of the Borough of Chester Heights without submitting an amended final plan and receiving approval from the Borough